# Yearly Status Report - 2019-2020

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1. Name of the Institution** | **A. S. COLLEGE** |
| Name of the head of the Institution | **Dr. Anil Kumar Jha** |
| Designation | **Principal(in-charge)** |
| Does the Institution function from own campus | **Yes** |
| Phone no/Alternate Phone no. | **09431132321** |
| Mobile no. | **7903153880** |
| Registered Email | **ascollegedeoghar@gmail.com** |
| Alternate Email | **jhaanilkrskmu@gmail.com** |
| Address | **Campus I: Jasidih Road, P.O. Deoghar, Dist.- Deoghar Campus II : Behind Tapowan High School, Satsang, P.O. Deoghar** |
| City/Town | **Deoghar** |
| State/UT | **Jharkhand** |

| | |
|---|---|
| Pincode | **814112** |

## 2. Institutional Status

| | |
|---|---|
| Affiliated / Constituent | **Constituent** |
| Type of Institution | **Co-education** |
| Location | **Urban** |
| Financial Status | **state** |
| Name of the IQAC co-ordinator/Director | **Anil Kumar** |
| Phone no/Alternate Phone no. | **09934416123** |
| Mobile no. | **9835249742** |
| Registered Email | **iqacascollegedeoghar@gmail.com** |
| Alternate Email | **ak.skmu@gmail.com** |

## 3. Website Address

| | |
|---|---|
| Web-link of the AQAR: (Previous Academic Year) | [http://www.ascollegedeoghar.com/NAAC.html](http://www.ascollegedeoghar.com/NAAC.html) |

## 4. Whether Academic Calendar prepared during the year

**No**

## 5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
|---|---|---|---|---|---|
| | | | | Period From | Period To |
| **1** | **B+** | **2.51** | **2017** | **30-Oct-2017** | **29-Oct-2022** |

## 6. Date of Establishment of IQAC

**18-Jul-2015**

## 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|---|---|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| **Proposal for Registration on N-LIST (National Library and Information** | **17-Jan-2020**<br>**1** | **9** |

| | | |
|---|---|---|
| Services Infrastructure for Scholarly Content) | | |
| Programmes on Beti Bachao, Beti Padhao for Gender sensitization, awareness and education of Girl Child | 24-Jan-2020 1 | 146 |
| Initiation of online collection of Feedback from students and all other stakeholders | 17-Jan-2020 1 | 300 |
| Showcasing the achievements in academics, sports, cultural activities, NCC and NSS programmes and honouring the best performers, retired teaching and non-teaching staff in the Golden Jubilee Celebration of college foundation day. | 31-Jul-2019 1 | 254 |
| Regular meeting of Internal Quality Assurance Cell (IQAC) | 20-Mar-2020 1 | 9 |
| Regular meeting of Internal Quality Assurance Cell (IQAC) | 17-Jan-2020 1 | 9 |
| Regular meeting of Internal Quality Assurance Cell (IQAC) | 16-Sep-2019 1 | 9 |
| Regular meeting of Internal Quality Assurance Cell (IQAC) | 19-Jul-2019 1 | 9 |
| [View File](#) | | |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| NIL | NIL | NIL | 2020 0 | 0 |
| [View File](#) | | | | |

| | |
|---|---|
| **9. Whether composition of IQAC as per latest NAAC guidelines:** | Yes |
| Upload latest notification of formation of IQAC | [View File](#) |

| | |
|---|---|
| **10. Number of IQAC meetings held during the year :** | 4 |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | Yes |
| Upload the minutes of meeting and action taken report | View File |
| **11. Whether IQAC received funding from any of the funding agency to support its activities during the year?** | No |

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Preparation of Annual Quality Assurance Report.

Initiation of online collection of Feedback from students and all other stakeholders.

Organizing result-oriented conferences, workshops and seminars. Workshops /Seminars Conducted during academic year 2019-2020 .

Conduct of Induction Programmes for UG and PG students

Bringing awareness for Career Promotion Schemes in different stages among working Regular Teachers in UGC Regulations 2018

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action | Achivements/Outcomes |
|---|---|
| Setting up Modern laboratory working Tables in the Chemistry and Physics Departsment,installing high capacity Photocopier in Office and cold and pure drinking water in both the campuses. | Modern laboratory working Tables in the Chemistry and Physics Departsment,installing high capacity Photocopier in Office and cold and pure drinking water facilties were completed with the RUSA funds . |
| Organizing result-oriented conferences, workshops and seminars. Workshops /Seminars Conducted during academic year 2019-2020 | Seminar and International Conferences were conducted by the Economics ,Sociology in Collaboration with Forum for Interdisciplinary Research Methods and other Departments. Kautilya Lecture series was also conducted by the Economics Department .lecturers were also arranged for commerce, BBA, BCA and students from department of |

| | |
|---|---|
| | economics on "Career Opportunities in Banking and Tourism Sectors" in July 2019. A guest lecture on "Human Resource Recruitment Process and Compliance" was organized in August 2019.. |
| Initiation of online collection of Feedback from students and all other stakeholders | IQAC ,A.S. College , Deoghar prepared Google form based online Feedback Forms for all stakeholders and made available at link on IQAC ,A.S. College,Deoghar webpage. |
| Honouring the best performers, retired teaching and non-teaching staff in the Golden Jubilee Celebration of college foundation day. | The toppers in different departments in and the best performers in sports and cultural events of university and inter college competitions along with the retired teaching and non-teaching staff in the Golden Jubilee Celebration of college foundation day were honoured by the Honourable Vice Chancellor Prof.(Dr.) Manoranjan Prasad Sinha and the Principal Dr. Anil Kumar Jha. |
| Plan to Conduct Regular meeting of Internal Quality Assurance Cell (IQAC) | Conducted regular meeting of Internal Quality Assurance Cell (IQAC) |
| [View File](#) | |

| | |
|---|---|
| **14. Whether AQAR was placed before statutory body ?** | **No** |
| **15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?** | **No** |
| **16. Whether institutional data submitted to AISHE:** | **Yes** |
| Year of Submission | **2020** |
| Date of Submission | **13-Jan-2020** |
| **17. Does the Institution have Management Information System ?** | **No** |

Part B

## CRITERION I – CURRICULAR ASPECTS

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

> The institution A.S. College, Deoghar runs under the aegis of S.K.M. University, Dumka and offers UG degree in the faculties of arts, science, commerce, education, business administration, Library science, computer science

in honours/core and gen /pass courses. Besides it also offers postgraduate in commerce and a diploma course in hospitality management. The courses are based on a very well framed syllabus by a board of competent and eminent scholars of their respective fields. A group of competent and fully devoted faculty members executes the curriculum following the master routine compiled by routine in-charge and in some of the department, special routine is also followed catering to the needs and other pre requisites of the students. The classes are run on both physical and virtual mode; specially since the outbreak of Pandemic Covid-19. Smart class room and ICT equipped tools are also used to make the class effective and learners friendly. There is a well stocked library with the seating capacity of over hundred students in one go. The faculty of science and other professional courses have well developed laboratories with requisites tools and equipments necessary for making the practical session more and more effective. The institution gives due emphasis on internal assessment of the students through sessional test which are followed by the term end semester exams. Regarding the sessional test, the students are informed well in advance through college notice board, WhatsApp group, Google classroom and even on individual level. Consequent to the adoption of the Choice Based Credit System (CBCS) by the University we have ensured that the college academic calendar is in place much before the beginning of each semester and preparations for the next semester are complete in time. Orientation session for GE is held to apprise students of the salient features and future prospects of Generic Electives being offered by each department in a particular semester. This ensures that students make an informed choice. Students are encouraged to meet faculty members and seek more information if necessary. As a college policy, departments are encouraged to accommodate the student's choices. The college IQAC monitors this process. Periodic review of curriculum delivery is carried out during department meetings and any mid-course correction done if necessary. Each department strives to ensure that there is efficient curriculum delivery and teachers are encouraged to use innovative teaching-learning methods to achieve this goal. The college administration supports the departments in this process in every possible way. At the end of each semester, teachers submit internal assessment marks in accordance with the department wise guidelines. Moderation of these marks is conducted at the department and the college level. Taking GE course options from students Workload circulation Taking teaching preferences and distribute work-load Time table formulation Faculty recruitment, Class-room teaching, tutorials, and mentoring Student Enrichment activities Outreach Activities Internal Assessment and Post Semester Activities are taken with utmost priority. Thus, the institution tries its best to keep itself with all its limited resources up to the expectation of all the stakeholders .

## 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development |
|---|---|---|---|---|---|
| NIL | NIL | Nil | 0 | NIL | NIL |

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---|---|---|
| Nill | NIL | Nill |
| [View File](View File) | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|---|---|---|
| BEd | Education | 01/07/2019 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|  | Certificate | Diploma Course |
|---|---|---|
| Number of Students | Nil | Nil |

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---|---|---|
| NIL | Nill | Nill |

[View File]

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---|---|---|
| BCA | On Job Training | 45 |
| BBM | On Job Training | 14 |
| BEd | Class Room teaching Practice in different Schools as per allotment | 96 |

[View File]

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| Students | Yes |
|---|---|
| Teachers | Yes |
| Employers | Yes |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feed back in any institutions or any group of functioning plays a vital role in order to bring positive results. It always leads the person or the institution to further advancement. Thus, feedback from every stakeholder must be welcome. If it does not happen, the concerned fails to understand in what perspective it has to work out and to bring the desired changes or improvement. Keeping in mind such objectives. Ours institution takes this with much seriousness. It does not only involve the students in giving the feed back in different activities-academic, administrative, sports, cultural activities or organizing other such programmes but also it collects the feedback from the parents. Alumni and distinguished personalities of the city belonging to different strata of the society. the feedback given by the students in matter related to academics are taken into consideration very seriously and all concerned whether it is teacher, students or related staff are advised, suggested and if necessary counselled properly. The teachers in particular do take their feedback and work accordingly in establishing a better teaching learning

environment. In the field of administration too, the feedback given by the students are of no less important. We have the student's union committee in our college and through their union the feedback of the students is allowed to put before the principals in different meetings held at regular intervals. After optimum discussion on the points raised by them the principal sometimes forms different committees headed by the concerned senior teachers related to the departments to look after the matter and to take the necessary actions. The feedback from the parents is also taken into consideration by us fairly and in a justified manner so that the goal of the institution is attained. They are the silent observers keeping their eyes constantly on us from a distance and therefore we always give due respect to their suggestion brought into our light. Many a times the parents turn up to the departments separately and sometimes with their wards and takes fine interaction with the concerned teachers. Sometimes they do not forget to enquire about their ward's studies and the progress they are to make. But the feedback provided by them in parents, teachers meet are found to be most fruitful not only for the students but also for the organisation as this is arranged specially for this specific purpose. Again, the feedback which we gather to find from our past-out students and the alumni working in different sectors located in different parts of the country and abroad too proves to be a morale booster and path finder for us. Since they are working in different capacities in different situation, they have a variety of practical field experiences and when those experiences are shared with us, it brings new opportunities for us to make remarkable changes in different perspectives as per their experiences. This has helped the teachers a lot to inculcate within them new ideas, scopes and skills which ultimately brings them very much

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---|---|---|---|---|
| BA | Political Science | 400 | 617 | 229 |
| BA | Sociology | 200 | 169 | 142 |
| BCom | Commerce | 500 | 145 | 133 |
| BA | Philosophy | 80 | 14 | 8 |
| BA | Music | 100 | 24 | 13 |
| BA | LSW | 200 | 15 | 2 |
| BA | History | 400 | 605 | 221 |
| BA | Hindi | 300 | 385 | 201 |
| BA | Economics | 200 | 232 | 156 |
| BA | English | 200 | 250 | 142 |
| View File | | | | |

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution | Number of fulltime teachers available in the institution | Number of teachers teaching both UG and PG courses |
|---|---|---|---|---|---|

| | | | teaching only UG courses | teaching only PG courses | |
|---|---|---|---|---|---|
| 2019 | 3761 | 519 | 23 | Nill | 4 |

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
|---|---|---|---|---|---|
| 27 | 19 | 4 | 3 | 1 | Nill |

| View File of ICT Tools and resources |
|---|
| No file uploaded. |

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Teachers are born mentors. The moment any institutes starts running up it starts doing mentoring work. Since, the teachers are an integral part of any educational institution, automatically the onus falls on the shoulders of the teachers. A.S. College completely understands the need to provide a structured mentorship program to our students to achieve the primal and vital objective of facilitating a smooth crossover from a sheltered school atmosphere to the uncharted and uncertainty ridden professional arena. Our students come from different cultural and economic backgrounds. Almost the students come from schedule castes, Schedule tribes and economically backward classes. They do not have many a times proper clothing, books, other study materials. This sometimes may cause some psychological complexes in the hearts and minds of the students. Yet, they are very much innocent and hard working as well. The only thing needed for them is to instil in them a sense of self confidence and courage to go ahead in his academics, sports and other cultural activities. They have immense potential in them which, we the teachers belonging to different faculties and departments try to excel. They have varied aspiration levels and ability mixes not to mention the psychological and personal dilemmas that can be potential path changers at this stage of life. Many a times it is seen that due to unfavourable economic condition of their parents and family, they try to escape from coming to college and develop a tendency to abstain from classes. Instead of this, they prefer to work somewhere and earn something in order to help their families. This situation leads them to develop some inferiority complex. So, the need of the hour is to appreciate these different needs, provide concerted attention to overcome such challenges. Here in starts the role and duty of, we the teachers for our loving students. They are guided and counselled to meet such challenges. They are psychologically, socially and morally warmed up. With the changing time, when the role of education is just not to impart learning rather to provide some source of livelihood, the students are also advised to opt such courses that also may be helpful to bring some help financially to them and their families. So, they are assisted to develop the required skills, knowledge and perspectives to be able to analyze opportunities better, make informed choices, embrace tough situations and have a sense of purpose. As stated earlier, our students come from different cultural and economic backgrounds have varied aspiration levels and ability mixes not to mention the psychological and personal dilemmas that can be potential path changers at this stage of life. So, the need of the hour is to appreciate these different needs, provide concerted attention to overcome such challenges and assist students develop the required skills, knowledge and perspectives to be able to analyze opportunities better, make informed choices, embrace tough situations and have a sense of purpose towards career and life in general. It has brought its desired effects too .

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|---|---|---|
| 4280 | 27 | 1:159 |

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|---|---|---|---|---|
| 50 | 18 | 32 | Nill | 9 |

**2.4.2** – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---|---|---|---|
| 2019 | Dr.Rahul Singh | Assistant Professor | Devi Shankar Awasthi Samman -2019 |
| 2019 | Dr.Anil Thakur | Assistant Professor | C.M S B CERTIFICATE OF DEDICATION 2019 |
| | | [View File]() | |

## 2.5 – Evaluation Process and Reforms

**2.5.1** – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year- end examination | Date of declaration of results of semester- end/ year- end examination |
|---|---|---|---|---|
| BLibISc | Nill | Not conducted due to Covid 19 | Nill | Nill |
| BEd | Nill | Not conducted due to Covid 19 | Nill | Nill |
| BBA | Nill | Not conducted due to Covid 19 | Nill | Nill |
| BCA | Nill | Not conducted due to Covid 19 | Nill | Nill |
| MCom | Nill | Not conducted due to Covid 19 | Nill | Nill |
| BCom | Nill | Not conducted due to Covid 19 | Nill | Nill |
| BSc | Nill | Not conducted due to Covid 19 | Nill | Nill |
| BA | Nill | Not conducted due to Covid 19 | Nill | Nill |
| | | [View File]() | | |

**2.5.2** – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution is affiliated to S.K.M.U. Dumka which lays emphasis on both internal assessment and external examination. Before the final / term end semester exam starts, the internal assessment in all the departments' in all the faculties has to be finished. Different departments in order to conduct the internal exams smoothly coordinate with each other. The students are well informed by different departments with all necessary information such as date, time, duration, venue and other related information well in advance through college notice board, news papers, WhatsApp group and sometimes orally as well. Students are informed again and again so that they all appear in their internal test. As internal assessment is concerned, it is taken by the institution at both UG level and PG level. In this Pandemic, internal assessment is attempted

to take through online mode. The questions are set on MCQ pattern and the topics covered are taken into account for setting the questions for internal exam. The internal test is taken with all instructions and regulation and it is ensured that each of the students must appear in their tests as to pass in the internal test is mandatory here. Once, the final result gets published, there is no scope of any correction and rectification. So, the internal test is conducted with all seriousness and punctuality. After the conduction of the internal test, the answers are evaluated within a week and those who failed to secure pass marks, are asked to reappear in the internal. This process continues till he or she passes the internal exam. Multiple assignments were also given to student's topics were given in advance to enable them to prepare Continuous and comprehensive evaluation were undertaken through class test assignment problems case studies and projects. Those students who did not perform well in the assignment were counselled individually and, when required weaker student were given more change to improve their scores. This led to an improved outcome as there was no lesser perform in anxiety. Extra classes by teachers and group classes on general but very important topic relevant to help weaker students. Students involved in co- curricular and sports activity who missed the first test could appear in the second /third round Mentoring counselling cell in the department of psychology provide student counselling service organised workshop to help student deal with examination stress related issue. The details of evaluation process and their regulation are communicated to the student as the beginning of academic session through notice and circular. Departments have also taken steps to streamline internal exams. The faculty also inform about the regulation and evolution process in the classes. The examination model question papers are available at the college library. The entire process right from the curriculum the time table, the examination schedule and result are all sited on the official website of the university. The college follow the guideline of S.K.M. University, Dumka. Preference of faculty regarding dates of invigilation duties is taken and factored in while preparing the duty.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar of any institution tells a lot about the steady movement of the institution. This institution is a constituent unit of SKM University Dumka and hence the institution doesn't have its own academic calendar. It has to follow the academic calendar prepared by the university which is meant for all its constituent as well as affiliated colleges. The academic calendar is framed by the university at the right point well in advance before the commencement of the academic year. With the circulation of the academic calendar by the university, it becomes obligatory to each and every college. Ours too being a constituent college follows the university academic calendar. Academic calendar has been prepared for 2019-20 by the university which is being followed strictly. As far the internal exam is concerned, the university does not provide or fix date for it. Rather, it is up to various departments from different faculties as to how and when the internal test shall be conducted. But in every case, it has to be done before the filling up the examination form for the final/ term end exam. The questions set for internal exam are of multiple choice-based questions. The students are informed in details regarding the date, time, venue etc. Through college notice board, WhatsApp group created by the department and even through the local news paper. As far external examination concerns, the university publish the notification regarding this and the same notification is disseminated among the students through the above said mediums. The Departmental Committees meet twice in a year. Records of minutes to be maintained, discussion to focus on syllabus coverage, internal assessment and any other matter. Paper wise result analysis is to be submitted by departments along with follow up remedial measures which

are then discussed in the IQAC. Departmental calendars for the entire academic year to be prepared in the first month along with budgets of activities and purchase. Regular tutorial classes and class test are held to assess the level of the student and guide them to perform better Group discussion, interaction in the classes simple and formal questions are asked to the student in the classroom. The doubt of the students is cleared by the teacher in the classroom itself. Departments organised special talks workshop seminar and conferences regularly this helps not just them but also expose students to the best of mind in the field. Faculties are encouraged to participate in faculty development programmes, seminars and conferences to keep themselves abreast with current research in their respective fields. In order to develop the internal and external personality of the students for their future recruitment the college organizes the following programmes.The students in Vocational and Professional of Computer Application, Business Administration, Library and Information Science and Education have to undergo on job training ,field research work ,summer internship as per the their course curriculum.. Students in the Education department have classroom teaching practice in their course curriculum .they are allotted schools by the District Education Officer.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://ascollegedeoghar.com/NAAC/Program%20Outcomes,%20Program%20Specific%20%20Outcomes%20and%20Course%20Outcomes%202019-20.pdf

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---|---|---|---|---|---|
| Nill | BA | Economics | Nill | Nill | 0 |
| Nill | BA | English | Nill | Nill | 0 |
| Nill | BA | Hindi | Nill | Nill | 0 |
| Nill | BA | History | Nill | Nill | 0 |
| Nill | BA | Political Science | Nill | Nill | 0 |
| Nill | BA | Socilology | Nill | Nill | 0 |
| Nill | BA | Psychology | Nill | Nill | 0 |
| Nill | BA | Music | Nill | Nill | 0 |
| Nill | BA | LSW | Nill | Nill | 0 |
| Nill | BA | Philosophy | Nill | Nill | 0 |
| View File | | | | | |

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://ascollegedeoghar.com/NAAC/Student%20Feedback%20Report%202019-20.pdf

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 – Resource Mobilization for Research

## 3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|---|---|---|---|
| Major Projects | 0 | NIL | 0 | 0 |
| Minor Projects | 0 | NIL | 0 | 0 |
| Interdisciplinary Projects | 0 | NIL | 0 | 0 |
| Industry sponsored Projects | 0 | NIL | 0 | 0 |
| Projects sponsored by the University | 0 | NIL | 0 | 0 |
| Students Research Projects (Other than compulsory by the University) | 0 | NIL | 0 | 0 |
| International Projects | 0 | NIL | 0 | 0 |
| Any Other (Specify) | 0 | NIL | 0 | 0 |
| Total | 0 | NIL | 0 | 0 |

View File

## 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|---|---|
| NIL | NIL | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---|---|---|---|---|
| NIL | NIL | NIL | Nill | NIL |

View File

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsered By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|---|---|---|---|---|
| NIL | NIL | NIL | NIL | NIL | Nill |

View File

## 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|---|---|---|

| 0 | 0 | 0 |
| --- | --- | --- |

**3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)**

| Name of the Department | Number of PhD's Awarded |
| --- | --- |
| NIL | Nill |

**3.3.3 – Research Publications in the Journals notified on UGC website during the year**

| Type | Department | Number of Publication | Average Impact Factor (if any) |
| --- | --- | --- | --- |
| Nill | NIL | Nill | 0 |

View File

**3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year**

| Department | Number of Publication |
| --- | --- |
| Sociology | 1 |
| Economics | 1 |

View File

**3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index**

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
| --- | --- | --- | --- | --- | --- | --- |
| Tribal Women and Natural Resource Management: The Case of Lac Cultivation in Ranchi District of Jharkhand | Dr.Sudhanshu Shekhar Mahato | Contemporary Socio –Cultural Scenario of Tribal Women in India | 2019 | 0 | A.S.College, Deoghar | Nill |

View File

**3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)**

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
| --- | --- | --- | --- | --- | --- | --- |
| NIL | NIL | NIL | 2019 | Nill | Nill | NIL |

View File

**3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :**

| Number of Faculty | International | National | State | Local |
| --- | --- | --- | --- | --- |
| Attended/Seminars/Workshops | 8 | 8 | Nill | Nill |

| | | | |
|---|---|---|---|
| Presented papers | 3 | 2 | Nill | Nill |
| Resource persons | Nill | Nill | Nill | Nill |

<div align="center">View File</div>

## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|---|---|
| AIDS Awareness Programme | NSS and District Administration Deoghar | 12 | 55 |
| Road Safety | NSS | 1 | 35 |
| World Tobacco Day | NSS | 5 | 45 |
| Tree Plantation | NSS | 12 | 47 |
| International Yoga Day | NSS | 17 | 55 |

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|---|---|---|
| NSS Volunteer | NSS Award 2017-18 on 24.09.2019 | Department of Youth Affairs ,Goverment of India, New Delhi | 1 |
| Nation Development | National Leadership Award | Mahila Prashikshan Sansthan ,a society approved under societies act 1860, NITI AAYOG,Government of India | 1 |
| Nation Development | Pride of India Award -2019 | Mahila Prashikshan Sansthan ,a society approved under societies act 1860, NITI AAYOG,Government of India | 1 |

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agen cy/collaborating | Name of the activity | Number of teachers participated in such | Number of students participated in such |
|---|---|---|---|---|

| | agency | | activites | activites |
|---|---|---|---|---|
| International Yoga Day | NSS | Yoga Practice | 17 | 55 |
| Plastic Free Baba Nagri | NSS | Celebration of 150th Anniversary of Mahatma Gandhi | 12 | 240 |
| FIT India Plog Run | NSS | Celebration of 150th Anniversary of Mahatma Gandhi | 12 | 257 |
| Rastriya Balika Diwas | NSS | Beti Bachao Beti Padhao | 7 | 146 |
| Tree Plantation | NSS | Plantation of Trees | 12 | 54 |
| World Tobacco Day | NSS | Motivational March in Adopted Village, Singhwa | 5 | 45 |
| Road Safety | NSS and District Administration Deoghar | Helmet Rally | 1 | 35 |
| AIDS Awareness Programme | NSS | Awareness Rally | 12 | 55 |
| [View File](#) | | | | |

## 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|---|---|---|
| NIL | NIL | NIL | 0 |
| [View File](#) | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---|---|---|---|---|---|
| Class Room Teaching Practice Online | Teaching Practice | Postponned due to COVID-19 National Lockdown | 01/05/2020 | 30/06/2020 | 96 |
| On Job training Online | Project on Marketing, Finance, | Postponned due to COVID-19 | 01/05/2020 | 15/06/2020 | 23 |

| On Job training Online | Project on ASP, HTML,SQL, JAVA, PHP | Postponned due to COVID-19 National Lockdown | 01/05/2020 | 15/06/2020 | 45 |

| Banking | National Lockdown | | | | |

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## 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|---|---|---|
| NIL | Nill | NIL | Nill |

*View File*

# CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 – Physical Facilities

### 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|---|---|
| 3067450 | 3067450 |

### 4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|---|---|
| Classrooms with Wi-Fi OR LAN | Existing |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Existing |
| Others | Existing |
| Value of the equipment purchased during the year (rs. in lakhs) | Existing |
| Video Centre | Existing |
| Seminar halls with ICT facilities | Existing |
| Classrooms with LCD facilities | Existing |
| Laboratories | Nill |
| Class rooms | Newly Added |
| Campus Area | Existing |

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## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---|---|---|---|
| KOHA | Partially | 16.05 | 2016 |

### 4.2.2 – Library Services

| Library | Existing | Newly Added | Total |
|---|---|---|---|

| Service Type | | | | | | |
|---|---|---|---|---|---|---|
| Text Books | 31000 | 1952700 | Nill | Nill | 31000 | 1952700 |
| Reference Books | 287 | Nill | Nill | Nill | 287 | Nill |
| e-Books | Nill | Nill | Nill | Nill | Nill | Nill |
| Journals | Nill | Nill | Nill | Nill | Nill | Nill |
| Digital Database | Nill | Nill | Nill | Nill | Nill | Nill |
| CD & Video | Nill | Nill | Nill | Nill | Nill | Nill |
| Library Automation | 10000 | Nill | Nill | Nill | 10000 | Nill |

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|---|---|---|
| NIL | NIL | NIL | Nill |

[View File](#)

## 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|---|---|---|---|---|---|---|---|---|---|
| Existing | 38 | 1 | 1 | 1 | 0 | 8 | 7 | 100 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 38 | 1 | 1 | 1 | 0 | 8 | 7 | 100 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| 100 MBPS/ GBPS |
|---|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|---|---|
| NIL | Nill |

## 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites |
|---|---|---|---|

| 899400 | 899400 | 722000 | 722000 |
|---|---|---|---|

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

It is not only desired to develop the basic infrastructure whether it is physical, academic or other support facility but also it is not less important to develop mechanism to protect and safe guard them. The college offers the courses in arts, science, commerce and other professional degrees and has been running in two different campuses. The first campus comprises of Principal's chamber, account section office, general office, staff room and few departments specially of arts faculty. All the basic infrastructure required to run the different offices existing in campus one is very much well maintained. The class rooms and other offices maintain health and hygiene with the help of regular cleaning by the staff concerned. In order to have a proper monitoring of the inflows of the outsiders, and other unwanted elements there are security personnel's in sufficient number working in different shifts. Besides, there are several close circuit television cameras are installed on different locations in sufficient number to capture the ongoing activities within the campus. In order to keep the articles and other necessary physical infrastructure in function, annual maintenance agreement has been done with the respective forms. At regular interval a team comprising of several teachers do sudden inspection to see whether the things are in order or not. The principal, from time to time supervise and makes no compromise in this connection who ever so and whatever so, the person or the circumstances are. In the campus number two where the major departments such as Science, commerce, education and other professional courses are run, there is a very well-maintained security cum monitoring system. As The laboratories are a key constituent of the practical based courses in science and other professional courses, they are given a very good priority. The laboratories of physics, chemistry, Botany, Zoology are of much higher standard that is very well maintained by the department concerned and a good support system. The labs of Computer science, the language lab is also kept on working smoothly. The lapidaries, drinking water system, drainage system within the campus are also well maintained. Here also sufficient number of CCTV are installed in different locations. Both the campus is filled with greenery as tree plantation and other flower plants are planted for which weeding is dine from time to time. This in fact produce a very picturesque view to the institution that stimulate the teacher as well as the students and even the visitors. Campus 2 has well planned Botanical garden and Flower beds/ garden all around in campus 1 and campus 2. The institute maintains green and clean ,eco-friendly and green campus with garbage bins placed as suitable locations. The institution has appointed staff to maintain cleanliness in the campus The college has three ICT enabled class rooms and one fully developed smart classroom. Considering the technological expertise in the demanding world the teachers equip themselves with the latest development and various online teaching methodologies. The teachers themselves pursue different online courses through SAWAYAM, MOCC portals.

http://ascollegedeoghar.com/NAAC/Procedures%20and%20policies%202019-20.pdf

# CRITERION V – STUDENT SUPPORT AND PROGRESSION

## 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

|  | Name/Title of the scheme | Number of students | Amount in Rupees |
|---|---|---|---|
| Financial Support from institution | NIL | 0 | 0 |

| Financial Support from Other Sources | | | |
|---|---|---|---|
| a) National | Post Matric Scholarship by the Welfare Department, Government of Jharkhand | 385 | 0 |
| b)International | NIL | Nill | 0 |

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|---|---|---|
| International Yoga Day ONLINE | 21/06/2020 | 52 | Institutional Level |

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passedin the comp. exam | Number of studentsp placed |
|---|---|---|---|---|---|
| 2019 | NIL | Nill | Nill | Nill | Nill |

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---|---|---|
| 53 | 53 | 10 |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|---|---|---|---|---|---|
| Nameof organizations visited | Number of students participated | Number of stduents placed | Nameof organizations visited | Number of students participated | Number of stduents placed |
| NIL | Nill | Nill | NIL | Nill | Nill |

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|---|---|---|---|---|---|
| 2019 | 560 | BA, BSC, B. Com, BBA, | All Department | S.K.M. University | MCA,MBA,PG |

| BCA, B.Ed. | | ,Dumka, | |
| --- | --- | --- | --- |

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## 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
| --- | --- |
| NET | Nill |
| SET | Nill |
| SLET | Nill |
| GATE | Nill |
| CAT | Nill |
| GRE | Nill |
| TOFEL | Nill |
| Civil Services | 3 |
| Any Other | Nill |

[View File](View File)

## 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
| --- | --- | --- |
| College Foundation Day | College | 246 |
| Inter College Badminton Tournament 8.09.19 to 09.09.19 | University | 54 |

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## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
| --- | --- | --- | --- | --- | --- | --- |
| 2019 | Indira Gandhi NSS President Award by Department of Youth Affairs, New Delhi | National | Nill | 1 | Nill | Rajendra Kumar Saw |
| 2019 | National Leader ship Award BY Mahila Prashiksha n Sansthan, Society under NITI AAYOG and MSME ,GOI | National | Nill | 1 | Nill | Rajendra Kumar Saw |

| 2019 | ,New Delhi | | | | | | |
|------|-----------|----------|------|---|------|-------------------------|
| 2019 | Rashtriya Gaurav Samman Award by International Youth Society, | National | Nill | 1 | Nill | Rajendra Kumar Saw |
| 2019 | Indian Star Youth Iconic Award by INDIA STAR OF RECORDS. | National | Nill | 1 | Nill | Rajendra Kumar Saw |
| 2019 | India Star Passion Award | National | Nill | 1 | Nill | Anamika Kumari |
| 2019 | Pride of India Award | National | Nill | 1 | Nill | Anamika Kumari |

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.3.2 Activity of Student Council representation of students on academic administrative bodies/committees of the institution (maximum 500 words) In our institution in the after math of student's union election a very constructive student union council has emerged. They have a very fair participation in all matter related to academic administration internal discipline etc. So many internal committees and internal quality improvement cells are there in the institution. The students under the instruction and guidance of the union take part in the various programme of the college. The institution is dedicated to impart quality education in a strict academic and administrative environment. It is committed to maintain a healthy relationship among the teachers, staff and students. Off and on all the stakeholders viz. Teachers, staff students sit together and discuss the problems related to academics and internal administration. Student members take the responsibility of planning, organizing and executing various Inter-College activities. They help in mobilizing funds and getting sponsor ships for conduct of events. They actively participate in most Inter Collegiate activities in the state and take the lead in selecting students based on their calibre and skills to form teams to represent the College. They act as liaison between students and teachers. The student's union through their elected body get a fair representation in almost all committees and cells and hence they help the institution. The internal complain committee which is constituted in the college as per the UGC guide lines to deal with the complains related to sexual harassment at the work place finds not only a considerable number of male and female teaching and non-teaching staff but it also comprises of three members from students elected body. It all together creates a very conducive and staff friendly environment inside the campus. Then, we have anti-ragging cell in the college which also has been made mandatory by the UGC and which is the call of the day too also finds optimum participation of the students through their elected bodies. They along with the teaching and non teaching members of the cell keep a close vigil on such

possible incidence and try their best not to arise such situation and thus helps much the institution in making a better teaching learning environment. The institution has a very commendable record in NSS and NCC activities. The students are very much encouraged to take active participation in both the segments. Every year on an average two special camps are organised by NSS units round the year other cultural activities are performed by the students. Besides several awareness programme is also conducted by the college in which the student's union show their active participation and turn them into grand success. NSS and NCC which are specially aimed at bringing a sense of belongingness to the society and college among the students. They do realize it and through the institutional plans and activities offer a very positive message in the society and thus, they contribute to the nation as well as to the state.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

37

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

A.S. College Deoghar is a constituent unit of Sido Kanhu Murmu University,Dumka and right from its inception has been committed to impart quality education to the students coming from different strata of the society .This has been possible not only because the institution is privileged to have a good number of faculty members and non teaching staff rather it has become possible because of joint efforts of all the stakeholders. The institution functions under the university in the leadership of vice chancellor. The principal being the head of the institution is all responsible in all the activities -academic, administrative and other affairs. The college functions properly working in a nice collaboration with the different committees at the college level and the departments are responsible for planning and executing main operational procedures in the institution. The college formally believes that achievement of quality in every business of the college is necessary and no compromise should be made in this regard. Right from its inception, therefore all the employees whether it is teaching or non teaching are very much adhered this vision. Every employee at all levels has an opportunity to contribute with his/her innovative ideas leading to the improvement of the institution in all respects and there can be seen its results. Ours institutions believes in democratic set up of functioning and hence in spite of being the principal, head of the institution there never arises a feeling of coercion and any short of pressure. The staffs never feel that they are compelled mentally or emotionally while performing their duties. The principal in order to let every work whether academic or administrative committees have constituted to look

after the matter. The academic activities are carefully carried out following the master routine and, in some cases, the departmental routine framed by respective department. While the administrative activities are done with the help of several committees and cells. Ours is a well-stocked library with almost thirty-five thousand books and other study materials has been being made automated under KOHA scheme through the development committees' action are taken regarding the purchase of books and other study materials and necessary physical infrastructure. Not only the purchasing of the books but also purchasing of each and every item in the college is decided by the college development committee and then is endorsed by the purchasing committee. Very recently Covid-19 knocked at our doors and as a result of this the institution has become all cautious of our health hazards and we have already started taking decision in order to meet the impending challenges that may come in our ways. In other words what short of problems the teachers, the students and all associated would face, are taken seriously and extensive planning has been done to meet the possible troubles. The admission, examination and arrangement of classes are done almost through online mode with the help of computers and laptop. This has enabled us to carry out the official work in most efficient way to complete syllabus.

6.1.2 – Does the institution have a Management Information System (MIS)?

| No |
| --- |

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
| --- | --- |
| Admission of Students | Once the result of the different boards offering higher secondary examination comes out, the admission process gets started. Earlier the admission in the college was an internal matter which now has gone to the court of university. The university has a developed a centralised admission system where the student applies for admission. For the session 2019-20 the admission is initiated online through the chancellor's portal and offline mode the number of seats in each and every department has been fixed by the higher education. The college follows the academic calendar of the university for the date of admission examination and results. |
| Industry Interaction / Collaboration | Today is the age of science, technology, industry and commerce. In order to keep the institution in pace with time it has been collaborating and interacting with the local industries as well as the industries situated outside the district. The college is basically undergraduate level program for vocational courses BBA, BCA, Hospitality management etc.The institutions send the pass outs of such courses where they engaged and paid |

| | |
|---|---|
| | according to their worth and need of the industry. They have to go for summer internship and local industry and then after the prepare report then after the submit for BBA department mostly they have to go for banking or the tourism department etc. |
| Human Resource Management | Human resource is the first and foremost part of any institution. The institution cannot have a proper and smooth running in want of optimum number human resource. Our institution is fortunate to have a team of dedicated human resource power. Though the number of the employees both of teaching and non teaching has gone down in wake of the retirement and indifference of the government in filling the vacant, the College management encourages and motivate staff to deliver their best and endeavour for optimum use of human resources including friendly work culture transport environment at all level of functioning qualities improvement of the available non-teaching human resources. |
| Library, ICT and Physical Infrastructure / Instrumentation | As far resources and study materials are concerned, library in any academic institutions plays a major role. The college library has a rich collection of text books reference book is generals and magazines for the students and teachers. It has reading rooms for student as well as for teachers. For ICT our college has 2 projectors 2 smart boards and have attached audio video system. Class room with ICT facilities are for some of the departmental mainly Vocational courses. For the Physical infrastructure college have to 2.69 acre existing and with including 18 Classroom 7 Laboratories one seminar hall and 20 Computers. |
| Research and Development | Research and innovation are one of the vital parameters for Institute's growth and development. Our institution be in a constituent unit and a distinguished college is encouraged to go for many research and development programmes. The college realizes its onus too and hence is committed to enhance its research standard. The college is basically an under graduate level college. Only department of commerce have PG courses. Some faculty members are involved in research work. |

| | |
|---|---|
| | They keep on trying to organize seminar, symposium, conferences, lecture series. A few of them have also been able to get approval for major/ minor project work. They published their research work in the reputed national and international journals. |
| Examination and Evaluation | No curriculum is considered to be complete without a systematic examination system and a proper evaluation pattern. The institution carries out the examination following the guidelines issued by the university. With the introduction of CBCS semester-based curriculum, there are both internal as well as external test and examination system. As far the internal exam. The institution itself conducts it and evaluation is also done. The external i.e. End semester exam is conducted by the university and evaluation of the same is done by the university. The notices regarding the conduction of exam and publishing results are notified by the university in proper ways. |
| Teaching and Learning | An academic institution is mainly known for its teaching and learning outcome and believing in this line our institution is committed to provide the most conducive environment for excellent teaching learning. All the programmes (General/Vocational)for all the semester students college followed syllabus and academic calendar of SKM University Dumka classes of B.A,B.Sc,B.com and all vocational courses for all the semester of student runs truly college follows the syllabus completely as per the rule and regulations of the university the different courses runs as per our prepared master routine HOD of the department allot specialised teachers (as per department routine) for the required topics mentioned in the syllabus. |
| Curriculum Development | Since the institution is a constituent unit of SKM University Dumka, it follows the curriculum developed and prescribed by the university. There is a board of eminent scholars and a team of experts from university, department as well as different faculties belonging to different colleges who after a wide discussion and consultation with all |

the stakeholders finalised the curriculum and that is implemented in all the constituents and affiliated colleges including ours. Time to tome preferably after each five years the board takes introspections on ongoing syllabus and make some desired changes and interpolation which make the courses of study dynamic and according to need of the changing time. This also makes the courses of study offered here viable and competent and keeping in pace with the other distinguished universities.

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area | Details |
|---|---|
| Planning and Development | In order to plan for future development both academic and infrastructural and further carry out successfully there are several committees working shoulder to shoulder viz planning committee, Development committee, purchasing committee, cultural committee, building committee, academic council etc. Besides many cells to look after the different matters related, are also in function. The planning and development work are first conceptualised and then executed with the help of committees concerned. Thus, there is an effective planning and execution of the work whether academics or non academics. Finally, the works done are supervised by the head of the institution i.e. principal. |
| Administration | The college has different administrative posts such as Principal, Bursar, Co-ordinators and different officers. Different officials, if on the one hand look after their different assignment on the other so many coordinators appointed for specific purpose coordinate the different departments, sections and heads. All the matters related to income and expenditure of the institution thoroughly looked into by the Bursar of the college. Whereas the principal being the head of all sections i.e. academics, administrative, financial, disciplinary supervise. Administration consciously tries to percolate its vision and mission to a wider cross-section of society its prospectus for example NSS NCC officers give their advertisement through poster and |

| | | |
|---|---|---|
| | | website. |
| | Finance and Accounts | There are different types of bank accounts for different purposes and which are handled by the joint signature of the Principal and the Bursar of the college. Bursar of the college is the executive of the finance before him each and every file related to all income and expenditure is placed. In fact, he has got the controlling authority over the financial issues of the college from the university Any kind of discrepancies occurring in the financial matter is to be settled and finalised under the rules and regulation led down by the University. The college makes its own budget report for estimate expenditure before the financial year and send it to University. |
| | Student Admission and Support | Admission the college follows the rules and regulation of the university. From session 2019- 20 student administration admission in UG courses other for general programmes (BA/BSC/B.com) and also M.com art for the vocational (BBA, BCA, B.Ed.) watch online or offline mode completely. The number of seats in each and every department has been fixed by the department of higher education. The college follows the academic calendar of the university for the date of admission, examination and results. Presently the students willing for taking admission in UG and PG courses in our institution have to apply on the Chancellors portal opting their course and choice as our institute. |
| | Examination | At the end of the session, final /term end exams are held by t5he university. The university notifies separately giving all necessary information regarding the exam. Before the term end exam commences, each department from various faculties have to complete all the paraphernalia related to the internal / sessional exams. The students are ensured to have appeared in their internal test, so that in no case their results be incomplete. After the publication of final results, the college collects and analyses. data with the help of office of the examination controller. A graphic is constructed for judging and |

## 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------|-----------------|---------------------------|----------------------------|-------------------|
| Nill | NIL | NIL | NIL | Nill |
| View File |||||

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------|------|------|------|------|------|------|
| Nill | NIL | NIL | Nill | Nill | Nill | Nill |
| View File |||||||

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|------|------|------|------|------|
| National Webinar on Technology-enabled Higher Education in India | 1 | 19/06/2020 | 19/06/2020 | 1 |
| National Webinar on Assessment and Acrreditation Process By NAAC | 1 | 15/06/2020 | 15/06/2020 | 1 |
| FDP on Managing Online Classes and Co-Creating MOOCs | 1 | 20/04/2020 | 06/05/2020 | 14 |
| ARPIT Online Refresher Course in Chemistry, | 1 | 01/09/2019 | 31/12/2019 | 90 |
| One Day Orientation Programme, IGNOU | 4 | 20/09/2019 | 20/09/2019 | 1 |

| Refresher Course in Information Technology1 | 1 | 12/11/2019 | 25/11/2019 | 14 |
|---|---|---|---|---|

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|---|---|---|---|
| Permanent | Full Time | Permanent | Full Time |
| Nill | Nill | Nill | Nill |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|---|---|
| GIC, EWF | GIC, EWF | Post Matric scholarship provided by the government of Jharkhand from E-Kalyan Portal |

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each) Internal Audit:Internal auditing has taken on a new meaning as a critical component of college governance. Internal auditing has evolved from a traditional financial auditing function to a risk-based auditing function that provides assurance, advise, and insight in internal controls, and governance. It is increasingly becoming a necessity for preserving and enhancing value of financial transparency in the funds allocation for various academic ,physical infrastructure facilities ,organizing events through NSS and other clubs and committees Therefore,Internal auditing is an impartial, independent assurance and consulting activity that adds value and improves the operations of a the college It assists in achieving its goals by implementing a systematic, disciplined approach to evaluating and improving the efficacy of income and expenditure, control, and governance systems. The mechanisms used to monitor effective and efficient use of income are as below:Before the commencement of every financial year, Principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments to the Development Committee, All vouchers are audited by an internal financial committee on half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the Principal. The same process is being followed for the last five years. The institution carries out its internal audit through the different committees related too finance. It is thoroughly checked and cross verified by the heads of concerned committees. Then it is placed before the Bursar of the college who after going through it again put his expert opinion on the basis of clause laid down in the financial statute. All the data of income and expenditure is closely monitored and that is briefed to the finance departments / account section from where after verifying reaches to the principal .Then, the legal adviser of the college along with the Chartered Accountant appointed by the college takes on the issue and following all these processes the internal audit of the college is finalized. External Audit: The external audit of the college is carried out by the representatives of Auditor General of the state unit. After a consensus is made between the A.G and the university officials the dates for external audit is finalized. It is a very rigorous a painstaking effort involving all the officials, heads of the different committee related to financial activity.

The accountant and the bursar of the college are fully authorized to satisfy each and every query made by the members of the audit team. This external audit is an exchequer of each and every financial activity going on in the college and thus brings total transparency. The College conducts internal and external financial audits regularly. Annual internal and external audits of accounts is done by Chartered Accountant, state approved Auditors. Time to time state government auditors also do the auditing work as the external auditor.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|---|---|---|
| NIL | 0 | NIL |

View File

6.4.3 – Total corpus fund generated

| 0 |
|---|

**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|---|---|---|---|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | NIL | No | NIL |
| Administrative | No | NIL | No | NIL |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.Parents are informed about the rules ,regulations,Master Routines and facilities available for the conduct of various courses of the affiliating University and college so that they can also participate in the learning process of their wards. 2.Parents are also informed about the course outcomes of their wards. 3.Feedback from parents is taken which helps in improving the teaching learning process as well as the college infrastructure and facilities..

6.5.3 – Development programmes for support staff (at least three)

1. Soft skill development programme for teaching and non-teaching staffs. 2. Online admission process for students has been implemented office staff members have been trained to work according to new rules. 3. Wi-Fi facility has been provided in the college campus.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Preparation and Drafting of AQAR according to new format. 2) Faculty Members are being encouraged to develop research culture. 3)Stress is being given on organizing seminars and Conferences to update and upgrade academic activities.

6.5.5 – Internal Quality Assurance System Details

| a) Submission of Data for AISHE portal | Yes |
|---|---|
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|---|---|---|---|---|---|
| 2019 | Regular meeting of Internal Quality Assurance Cell (IQAC) | 19/07/2019 | 17/07/2019 | 19/07/2019 | 9 |
| 2019 | Regular meeting of Internal Quality Assurance Cell (IQAC) | 16/09/2019 | 14/09/2019 | 16/09/2019 | 9 |
| 2020 | Regular meeting of Internal Quality Assurance Cell (IQAC) | 17/01/2020 | 16/01/2020 | 17/01/2020 | 9 |
| 2020 | Regular meeting of Internal Quality Assurance Cell (IQAC) | 20/03/2020 | 19/03/2020 | 20/03/2020 | 9 |
| 2019 | Showcasing the achievements in academics, sports, cultural activities, NCC and NSS programmes and honouring the best performers, retired teaching and non-teaching staff in the Golden Jubilee Celebration of college foundation day. | 19/07/2019 | 30/07/2019 | 31/07/2019 | 254 |
| 2019 | Initiation of online collection of Feedback from | 19/07/2019 | 20/07/2019 | 30/09/2020 | 300 |

| | | 17/01/2020 | 24/01/2020 | 24/01/2020 | 146 |
|---|---|---|---|---|---|
| students and all other stakeholders | | | | | |
| 2020 | Programmes on Beti Bachao, Beti Padhao for Gender sensitization, awareness and education of Girl Child | 17/01/2020 | 24/01/2020 | 24/01/2020 | 146 |
| Nill | Proposal for Registration on N-LIST (National Library and Information Services Infrastructure for Scholarly Content) | 17/01/2020 | 16/01/2020 | 17/01/2020 | 9 |

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|---|---|---|---|---|
| | | | Female | Male |
| International Women Day | 08/03/2020 | 08/03/2020 | 28 | 12 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources |
|---|
| Environmental Consciousness has become a worldwide phenomenon now days. Irrespective of geographical restrictions the countries throughout the globe are fully concerned about this. Being a part of the humanity, we cannot help ourselves keeping aloof from these and hence we are also playing our part in it. Ours is an institution superadded in two campuses and both the campuses are sprawling and filled with greenery. All around the campus within, there are plenty of trees of different species. In order to make it more conducive, plantation of trees and other gardening plants has been taken as a mission further. For this specific purpose, particular staffs have been deployed who all the time is dedicated for making it green and echo friendly. Environment Day, every year is celebrated with great pomp and show in order to create awareness not only among the students but also to all the stakeholders. Doing so, we also send a message to the community. They are made aware regarding forestation and against deforestation. Everyone is concerned of energy conservation and thus the use of LED in place of general electricity bulb is |

referred. in both the campuses. In fact, the use of LED and other power saving light system are encouraged. More over the students, support staff and all other associated try their best to ensure that no amount of electricity should go waste. In order to avoid noise pollution, to updated version of silent generators have been installed in both campuses. Moreover, use of solar energy through installing of solar plants in required size is also being taken into our consideration. Besides, the students from NSS, NCC and even the B. Ed trainees take cleanliness drive at regular interval. Disposal of solid waste materials both dry and wet are disposed and reutilised as barmy compost for the plants.

## 7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---|---|---|
| Physical facilities | Yes | 10 |
| Provision for lift | No | Nill |
| Ramp/Rails | Yes | 10 |
| Braille Software/facilities | No | Nill |
| Rest Rooms | No | Nill |
| Scribes for examination | No | 4 |
| Special skill development for differently abled students | No | Nill |
| Any other similar facility | No | Nill |

## 7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|---|---|---|---|---|---|---|
| 2019 | 1 | 1 | 01/12/2019 | 1 | AIDS Diwas | AIDS Jagurukta Railey Done by Volunteers | 59 |
| | | | | | | [View File](#) | |

## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|---|---|---|
| NIL | Nill | NIL |

## 7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|---|---|---|---|
| Srawani Mela Pilgrims Sewa | 17/07/2019 | 16/08/2019 | 67 |

| | | | |
|---|---|---|---|
| Plastic Free Baba Nagri | 02/10/2019 | 02/10/2019 | 240 |
| National Youth Day | 12/01/2020 | 12/01/2020 | 140 |
| Rastriya Balika Diwas | 24/01/2020 | 24/01/2020 | 146 |

View File

## 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The College is located in a Sprawling and eco Friendly Campus of 2.69 acre. The following initiative taken by the institution to make the campus eco friendly are --- 1. Initiatives have been taken in order to make both campuses more and more green and eco friendly by planting more and more trees, plants, herbs and other desired. 2. Every drop of water is precious. Keeping it in mind even a drop of water is tried not to go in waste. It is channelized through a better drainage system where from it is recharged and reused. The importance of water especially the scarcity of safe drinking water is taken into discussion in /among the community/people. 3. Rain water harvesting and waste water management system has been taken into account. 4. Disposal of weeds, wastage s both dry and wet will be reused after changing it into barmy compost. Disposal of solid materials coming out of the laboratories and from other sources have also been categorised. 5. With the changing time, where technology dominates, initiative have been taken to make our staff both academic and administrative adept in the use of computers and other electronic gadgets. For this hand on sessions for the employees are arranged regularly.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Best Practice 1: Organizing seminars and conferences – A.S. College, Deoghar has a long tradition of organizing result-oriented conferences, workshops and seminars. Workshops /Seminars Conducted during academic year 2019-2020 1. As a college event 'CAREER FEST 2019' was organized in order to offer students insight about various career options available after graduation. As a part of the event, a number of institutes set up their stalls in the college premises and communicated the details of various courses and careers to the students. Intercollegiate Seminar on various inter disciplinary subjects are conducted at regular intervals in which the students irrespective of their stream take active participation and enrich their panorama of knowledge on different topics. First annual international conference of Forum for Interdisciplinary Research Method was organized jointly by the P.G. Department of Economics, Sido Kanhu Murmu University, Dumka and department of economics and department of Sociology, A.S. College, Deoghar in the month of September 2019 in which more than one hundred and fifty participants from various parts of the country as well as from abroad .It went on two days and became very much fruitful for the students, teachers and research scholars as well. The success of the seminar captured a prominent space in the local news paper. The gist of the conference has been accumulated in the souvenir where in the abstracts of the conclusion drawn of the conference can be still observed. A number of renowned experts and researchers talked on various topics related to theme of the conference. Kautilya Lecture series was organized by the department of Economics A.S. College, Deoghar where Lectured was delivered by the eminent prof. from central university of Lucknow and more than hundreds of students from the college were benefited from it. Besides, prominent economist of the region and Joint secretary of Indian Economic Association Prof. Nageshwar Sharma also delivered his lecture on stagflation. Similarly, Emeritus Professor of UGC, Prof. Indra Dev Mishra also made the crowd attending the lectures benefited. Guest

lecturers were also arranged for commerce, BBA, BCA and students from department of economics on "Career Opportunities in Banking and Tourism Sectors" in July 2019. Deoghar is cultural capital of Jharkhand State attracting tourists..A guest lecture on "Human Resource Recruitment Process and Compliance" was organized in August 2019.The Teachers were encouraged to accumulate knowledge specially the updates in their respective field by allowing them to participate in state, national, international seminar and conferences and workshops too. Similarly, the teachers rendering their services as counselors in the college study center of the Indira Gandhi National Open University participated in the Orientation Programme organized by IGNOU regional center, Deoghar. Such kind of activities is very stimulating in fact to enhance the potentials of the teachers. Prominent personalities in the concerned field to be members of the advisory committee (National/ International). A meeting of the advisory committee along with the core committee (Principal, Vice principals, Convener and Organizing Secretary) members is convened to discuss and decide the specific sub-themes to be covered during different sessions, the probable resource persons and chairpersons of various sessions and other modalities. The committees set time-bound targets and see that they are completed in given time limits. Funds are raised by approaching local entrepreneurs, business houses and different government and non-government funding agencies. The feedback is collected from the participants. When a workshop / seminar is organized by a department, its head seeks prior permission from the Principal and the Management to conduct the activity. In consultation with faculty members of the department, the theme and outline of the program is decided. Subsequently, sub committees are formed and tasks are allocated to them. In case of intercollegiate activity, nearby colleges are contacted via email, by post as well as by telephonic conversation. In house students are informed about the activity by displaying notice as well as by means of announcements in classrooms. Problem Encountered: Occasional unavailability of resource persons at the last moment due to unforeseen reasons, despite prior confirmation. Problems encountered in fund raising at local level. Delay in obtaining financial support from funding agencies. Consistent efforts required to pursue students to participate in the workshop. In the Process of organizing such workshop, seminar, conference etc. along with the teachers a huge number of students belonging to different socio-economic background take active part. No doubt ours is an area thickly populated with SC, ST, OBC and Economically weaker sections but as far their thirst for knowledge and organizing such workshops, they are seen at their best of spirit. This inculcates a deeper sense of understanding, accommodating and a sense of belongingness to the institution as well as to the society. Thus, taking all these factors into account, they can contribute much to the individuals and to the society in general this also brings immense happiness and satisfaction to the teachers and the institution. Best Practice 2: Environmental Consciousness A.S. College, Deoghar right from the beginning gives much emphasis on greenery, plantation of the trees, environmental The Deep Ecology consciousness embedded for centuries in the Vedic Shanti Paath points towards a civilization that valued the environment, the cosmic system and all its inhabitants. The College encourages an organic connection with the environment that surrounds us. The aura of green and peace is exuded by the very structure and ambiance of the College. Thus, environmental consciousness flows into a longing and desire for Environmental Peace and Harmony. A.S. College, Deoghar is blessed with a green cover also acts as live laboratory where the College community at first hand can gather empirical evidence and understanding of the importance of a sustainable development. It is a year's long programme to encourage the awareness and practices of sustainable development within a holistic vision of the environment and its relation to society. The programme aims to inculcate the understanding of deep ecology consciousness and biodiversity, document it and develop infrastructure which

factors in environmental considerations. Folklore, songs, stories and activism accounts related to environment gives a boost up to us. The Geology Departments along with the departments of Botany and Zoology and Geography at its core, is the knowledge and practice center to function as the pivot of such activities. Tertiary support is provided by the ECO Club of the College in promoting environmental consciousness. The Green Cover of the College is valued, protected and nurtured. The gardeners are assisted by the College administration to maintain the Green Cover and the trees and plants in the College. Students are encouraged to grow plants and trees to encourage awareness, knowledge and skill development around deep ecology consciousness. Caring for Flora and Fauna, Water and Energy Management. Swacchata campaign and outreach programmes extending to neighborhood schools and areas. Songs and stories about our ecological understanding are presented in the public domain. The other successes include Green Lab, Kitchen garden, Waste Management, Water Management, Energy Conservation through Solar Panels, Leaf Composting and Eco-Friendly Structures in the Hostels, Canteen and the New AQAR May 2020, A.S. College, Deoghar Most importantly has brought all sections of the College community together in the act of nurture and care of the flora and fauna of the College. The students are mindful of their responses to environment in distress, and regularly engage in Protection Acts. The College has successfully nurtured its Green Cover and the Gardens. The College made a remarkable impression at the University Flower Show and won several prizes in different categories. The Department of Environmental Studies has continued to engage students in extra-curricular activities such as Nature Walks, Environmental Quiz, Seminars and Field Expedition to protected areas for raising environmental awareness among the students. The Eco Club of the College has organized regular environmental awareness drives and campaigns inviting environmental NGOs and groups. The Center for Earth Studies has been an active Research and Learning Resource Center. The College specially the department of science has a Green club to provide students hands-on training on Urban and Organic Farming. The College has been working to achieve the status of being a Waste Neutral Campus. All round attempts have been made to ensure that no solid waste leaves the campus. The leaf litter of the College campus and the waste from the College canteen are converted into compost and used in the gardens of the College. Waste paper is collected and recycled. The Green Cover of the College is valued, protected and nurtured. The gardeners are assisted by the College administration to maintain the Green Cover and the trees and plants in the College. The College made a remarkable impression at the University Flower Show. The College continues to maintain its existing associations and create new associations for providing exposure to the students about contemporary local and global environmental challenges. To sum up A.S. College Deoghar is all committed not only to help the environment grow clean and safe but also it through all possible means and its limited resources has been committed to impart values and responsibilities to all its stakeholders. Students are the backbone of our future. .

| Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link |
|---|
| http://ascollegedeoghar.com/NAAC/Institutuional%20Best%20Practices%202019-20.pdf |

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

A.S. College stands apart for its inclusiveness, the ability to take people from diverse sections along together and make them feel important contributors to the world they live in. Various gender forums headed by the Women

Development Cell ensure that our women students see themselves as empowered stakeholders in every aspect of social living and our young men realize the importance of men and women working together. Our notion of gender equality includes a tremendous sensitivity. The endeavor is to make our students understand and promote pluralistic, multicultural aspects of their country. The approach is augmented by unparalleled Outreach programs, serving the underprivileged to ensure that they create a better nation than the one they inherited. Ours being an area thickly populated with S.C., S.T. and other backward classes which again include many from economically backward classes, enough emphasis is laid on their social, cultural, political and psychological development. They are encouraged to get rid of their complexes are made aware of their rights due from the society and ultimately from the constitution. At regular intervals the students are made aware of the changing time and the need of change expected in them through various programmes. The government right from the local bodies to the central government have launched various welfare scheme which they many a times are ignorant of. They are made aware of such welfare scheme so that they can get maximum benefits. Long back in the year 1969, it was the dream of the than visionary Dr. H. Narayan, the founder principal who brought this institution into existence. With the vision and a handful of teachers and limited resources, he made his dream true. In the beginning, it was started as an evening college with a very small number of students. Initially, it was taken primarily as a college meant for the study of commerce. With the increases in number of students, it turned into a full-fledged day college. Then it was flooded with the students from different quarters of the society opting different subjects under different faculties. Thus, it provided a wide panorama of learning to the students offering a multiple of options and became a first choice to take admission in. After a short span of time, it got affiliation to the then Bhagalpur University, presently known as Tilka Manjhi, Bhagalpur University. Gradually, it was also allowed to offer studies in Arts, Commerce and Science. Apart from teaching general courses, presently it offers study in many professional courses such as Bachelor of Business Administration, Bachelor of Computer application, Bachelor of Education, Bachelor of Library Science and are running in full swing. In the year 2015 a new feather was added to its cap when it was given permission by ministry of Human Resource Development and University Grant Commission to start a new diploma course in Hospitality Management. Worthy to be mentioned here is that it was the solitary institute not only in the region but throughout the state to pursue such a distinguished course catering

| Provide the weblink of the institution |
|---|
| http://ascollegedeoghar.com/NAAC/Institutional%20Distinctiveness%202019-20.pdf |

## 8.Future Plans of Actions for Next Academic Year

Ours is an institution, the society has s a lot of expectation from. It is trying its best to come up to the expectation of the same too. Much has been done, yet miles to go. Education must impart vocation and livelihood besides imparting knowledge. Hence, it is looking ahead to collaborate and make a vibrant relationship with the local and global industries.The college will regularly publish its annual magazine which will provide every fact and information about the institution at a glance. It will be a focal point for the institution in sessions to come. With the changing need of the hour ICT facilities, number of smart classes, digitization and automation of library will be taken on top priority. Traditionally, the teachers were expected to possess teaching ability based on the content knowledge and teach students in a manner they themselves were taught by their respective teachers. Over the last few decades, education has evolved significantly due to many factors such as emerging variations in educational standards, changing goals and outcomes achieved, day to day advancement of new technologies and variable approaches towards educational

theory. As a result, teachers in these times are expected to be more resourceful than they were earlier. Faculty development programmes provides opportunity to every academic/teacher to upgrade their domain knowledge, become aware about latest developments taking place in their subject and allied areas and acquire new skills in development of educational content and delivery. These programmes help in capacity building of teachers and promote institutional effectiveness in delivering and developing educational programs and curricula. Ours is an area thickly populated with people belonging to SC, ST and Other Backward Classes. So, the students vary in their social, economic and intellectual capacity. A special cell will be attempted to make, so that the disparities among them may be diminished. It will help the students in yielding better results which will be laurels for the institutions. There seems an urgent need of minor and major projects to be taken by the teachers from the government and non government agencies. The output of these projects will be an asset for the institution as well as the society. Last but not least since we are a part of the society, programmes related to public awareness will be extended more and more to the society, so that it will have its desired effects. Besides plantation and beautification in and around the campus will be taken as a mission and it will also be a prior duty of the institution. Last but not the least, in order to translate the future plans in to the reality there will be a summit aiming at sensitizing the stakeholders on improving the quality of teaching learning process through harmoniously blending the promotion of research and innovation, use of Digital Learning Resources with minimizing the digital divide Teachers Training for new recruitment, Learning Outcome based Curriculum Framework, vocationalisation of Higher Education coupled with Apprenticeship Promotion and creating awareness about ethics in teaching and learning.